

Kids Sale

Steps to Becoming a Consignor

Step 1: Get a Consignor Number

Please visit our website at www.kidssale.net and go to "Consignor Login" at the top right-hand corner of the home page. There, you can click on the sale for which you'd like to register.

Step 2: Acceptable and Unacceptable Items

Please note that we *will be accepting* household decorative items (please note below what we do not accept) as well as household and children's furniture.

In order to maintain a high quality sale and to increase *your* profitability, we will no longer accept any defective items, specifically those with stains. In the event such items are found on the racks during the sale, they will be pulled and donated! Before you spend your valuable time tagging your items, please inspect your clothing in a very well-lit area to be sure it meets our guidelines. ****Please smell your items. They cannot smell of smoke, mildew, pets or any other bad smell.

Acceptable Items

· Spring and summer clothing - children's clothing (sizes 0 months through children's size 18 for boys and through junior sizes for boys and girls). We will accept short-sleeves, sleeveless, shorts, capris, light-weight pants, jeans, swimsuits, light-weight Easter sweaters, light-weight jackets. We will not accept heavy winter items or fall or winter-themed items.

LIMIT 25 hanging items per sex for 12 months and under only (a total of 25 items for anything sized 0-12 months; there is no limit on sizes over 12 months)

LIMIT 10 "bagged" items of onesies, bibs, pj's, blankets, bottles, sippie cups, and other bagged baby items

Junior clothing will now be limited to brand names: please note that junior sizes are generally odd numbers (3,5,7,9) and misses sizes are even. We are only accepting junior sizes. Please do not bring ladies clothing as we cannot accept those items. The junior brands that we will be accepting are: Aeropostle/Aerie, American Eagle, Old Navy, Hollister, Polo/Ralph Lauren, Abercrombie & Fitch, Arizona, Pac Sun, Rue 21, Body Central, Lucky (jeans), Gap, Banana Republic, Juicy, Journeys, Fossil. We will also accept boys junior clothing for the fall & winter sales (Portsmouth, Huntington, Ashland). We will accept the brands listed above as well as UnderArmor and Levi jeans. We will accept through waist size 40.

· Maternity clothes and/or nursing (breastfeeding) clothing (**LIMIT 15 items per consignor**)

· Children's Equipment - beds, strollers, high chairs, furniture, potty chairs, etc

· Seasonal shoes - (**Newborn through teen size 9 - no adult shoes, please**) (**LIMIT 5 pair per sex**) Tennis shoes must be in *excellent* condition!

- Hairbows – **limit 20 for each consignor**; we will now provide a display near the register area; please do not include website, phone number or business name on the hairbows
- Sports equipment or fitness equipment
- Toys - batteries must be included (if needed) and toys must be in good working condition
- Books - children's only (no adult books); **LIMIT 30 books. We no longer accept bagged books (books in a bag). Please price them individually.**
- Movies (must either be in their original case or be labeled on the outside for easier shopping) - children's movies only (no rated "R" movies); **VHS movies will be limited to 5**; DVDs will not be limited
- Games
- Puzzles
- Home School Curriculum
- Framed Pictures (must have been purchased in the last 5 years)
- Household decorations (must have been purchased in the last 5 years)
- Sofas in excellent condition and free of smoke or other foul odors
- Bedroom furniture (headboards must have the bedframes with them)
- Wood or iron furniture

Clothes need to be current styles, clean, **smell fresh** and be pressed. Buttons and zippers need to be closed. **Shoes** must be clean and in excellent condition. **Toys** which require batteries must include them. **Bedding must be in a clear plastic bag.** **Baby furniture, equipment and toys** should be clean, have all parts and any small pieces should be in a Ziploc bag, securely attached to the main part with packaging tape. **Equipment** needs to be completely assembled at drop-off. If you bring a **car seat**, please call the Dept. of Transportation at 800-424-9393 to make sure it has not been recalled.

Unacceptable Items:

- We can no longer accept baby beds with drop-down sides.
- Adult movies (Rated "R") or movies without a case
- Adult books
- Clothing that smells bad, is torn, stained, faded or out of date
- Battery-operated toys without the batteries
- Stuffed animals
- Grab bags of fast food toys

- Underwear (unless it's in the original package)
- Sofas that are old or smell bad
- Mattress sets (except children's crib and toddler mattresses)
- Headboards without the remaining bedframe
- Curtains or curtain rods, blinds, any window treatments
- Adult bedding (blankets, quilts, comforters, sheets)
- Floral arrangements
- Placemats, tablecloths, table runners
- Brass items
- Dishes, canister sets
- Figurines
- Computers or related equipment
- Telephones or answering machines (unless they are children's)
- Partially burned candles
- Children's jewelry
- Children's party packages (invitations, decorations, etc)
- Baby formula
- Items from the Dollar Tree or similar store

Step 3: Tagging

Supplies Required: white card stock (heavier-weight 8 1/2 x 11" paper), clear packaging tape, safety pins (1 inch or longer), hangers

1. Preferably, please put clothing on wire hangers (Sizes 12 months and smaller can be on plastic hangers). With the hanger hook pointing to the left (see picture 1 below) place tag on the right shoulder. **Wire hangers can be found at the dry cleaner and some consignment stores. If you cannot find enough wire hangers, please save what you do have for your pants or outfits. If you use plastic hangers, pants must be secured to the hanger either by using the clip hangers, safety pinning them above the cross section of a "H" hanger (see Picture 2) or using large safety pins to pin them to the plastic hangers as shown in the diagram below.**

Picture 1



Picture 2



Please secure larger clothing items such as maternity or dresses and junior tops to the hanger with safety pins. They will not sell if they are on the floor.

Outfits and sets should be securely pinned together by hanging the shirt first, then turn the hanger over and pin the pants by the waist (see Picture 3) to the backside of the hanger, with the safety pin catching the hanger to support the pants. This will help support the pants while allowing both pieces to be viewed without unpinning them. Pin shorts or pants sold alone to the **top** of the hanger as well.

Picture 3: Please note that this is the **back** side...turn the hanger over and pin the pants or skirt to the **top** of the hanger. Pants or skirts sold by them selves should also be pinned to the top of the hanger (but the hook would be pointing to the left if you only have pants or skirts).



2. **Please use computer-generated tags.** This makes your check more accurate and enables you to view your sales on-line. (Please note: computer-printed tags will be slightly smaller than 3x5.)
3. Use one inch or larger safety pins to pin on the tags (no tiny gold pins), placing the pin horizontally and **catching the garment and the card twice.**
4. You set the price of all items: **PRICE TO SELL!** Use \$1 increments (no 50 cents or 99 cents, etc). Ask yourself, "Would I buy what I'm bringing at the price I am asking? **We recommend 1/2 to 1/4 of the retail price.** (Please keep in mind that you don't want to bring your items back home so price them to go!) I encourage you to leave the ND off as many people come back and are looking for the items on sale! ******YOU MAY NOT CHANGE THE TAG ONCE IT IS BROUGHT INTO THE STORE SO PLEASE DECIDE ON THE PRICE AND "Discount: No" BEFORE YOU BRING THE ITEM IN.******
5. Group **small items** together in a ziploc bag with **the card pinned on the outside.** Use clear packaging tape to seal the top secure and to keep small hands out! Pin the tag to the outside of the bag. (LIMIT 10 bagged "baby" items of bibs, onesies, etc.)
6. Connect **shoes** together with a large safety pin, yarn, zip tie or twist tie, then pin the tag to the connector. Please do not use plastic bags. Shoes should be clean and in excellent condition. **Only sizes newborn through teen size 9 will be accepted. (LIMIT 5 pair of each sex).** No adult shoes.
7. If you bring a **car seat**, please call the Department of Transportation at 800-424-9393 to make sure it has not been recalled.

Step 4: Drop-Off

All items need to be tagged and ready to be hung on our racks when they come into the store.

Ashland: You may bring your items either Friday, February 10 from 9 am to 7 pm or Saturday, February 11 from 9 am to 6 pm. **Please try not wait until late Saturday to drop-off. You will have a very long wait!** We'd also encourage you to not bring your children to drop-off if at all possible.

Teays Valley: You may bring your items either Friday, March 2 from 10 am to 6 pm or Saturday, March 3 from 10 am to 6 pm. **Please try not wait until late Saturday to drop-off. You will have a very long wait!** We'd also encourage you to not bring your children to drop-off if at all possible.

Huntington: You may bring your items either Friday, March 23 from 10 am to 7 pm or Saturday, March 24 from 10 am to 6 pm. **Please try not wait until late Saturday to drop-off. You will have a very long wait!** We'd also encourage you to not bring your children to drop-off if at all possible.

Portsmouth: You may bring your items either Friday, April 27 from 10 am to 6 pm or Saturday, April 28 from 10 am to 6 pm. **Please try not wait until late Saturday to drop-off. You will have a very long wait!** We'd also encourage you to not bring your children to drop-off if at all possible.

All items will be inspected for cleanliness and proper tagging. In order to maintain a high quality sale and increase your profitability, we will no longer accept any defective items, specifically items with stains. *If they are found during inspection or on the racks (after being missed during inspection), they will be pulled and available to be picked up with your other items after the sale is over.*

It is your responsibility to hang your clothes in the appropriate location as well as putting out your shoes and toys. You will also be responsible for setting up any baby equipment (furniture, cribs, beds, etc) that you may bring to the sale. **Please allow plenty of time for drop-off.**

Step 5: Pre Sale

Ashland: All consignors are welcome to the pre sale on Sunday, February 12 from 3 p.m. until 7 p.m. One-shift volunteers may shop at 2 p.m. Volunteers working 2 shifts may shop at 1 p.m. Volunteers working 3 shifts (including one sorting shift) may shop at 12:30 p.m. and receive 75% of their proceeds. You will also receive a guest pass for a friend and the guests can arrive beginning at 4:30 on Sunday. There will be a ½ off pre-sale on Thursday, February 16 from 5 p.m. to 7 p.m. for you and a guest. Volunteers shop the 1/2 off pre-sale at 4 p.m. Double shift volunteers shop the 1/2 off pre-sale at 3 p.m. Three shift volunteers (with one shift being a sorting shift) may shop at 2:30 pm. (YOU MAY NOT SHOP 1/2 OFF UNTIL THE CORRECT TIME: 2:30 for triple shift volunteers; 3 pm for double shift volunteers; 4 pm for single shift volunteers; 5 pm for all consignors and guests. Please present your pass at the register when you arrive.)

Teays Valley: All consignors are welcome to the pre sale on Sunday, March 4 from 3 p.m. until 6 p.m. One-shift volunteers may shop at 2:30 p.m. Volunteers working 2 shifts may shop at 2 p.m. Volunteers working 3 shifts (including one sorting shift) may shop at 1:30 p.m. and receive 75% of their proceeds. You will also receive a guest pass for a friend and the guests can arrive beginning at 4:30 on Sunday. There will be a ½ off pre-sale on Thursday, March 8 from 4 p.m. to 6 p.m. for you and a guest. Volunteers shop the 1/2 off pre-sale at 3:30 p.m. Double shift volunteers shop the 1/2 off pre-sale at 3 p.m. Three shift volunteers (with one shift being a sorting shift) may shop at 2:30 pm. (YOU MAY NOT SHOP 1/2 OFF UNTIL THE CORRECT TIME: 2:30 for triple shift volunteers; 3 pm for double shift volunteers; 3:30 pm for single shift volunteers; 4 pm for all consignors and guests. Please present your pass at the register when you arrive.)

Huntington: All consignors are welcome to the pre sale on Sunday, March 25 from 3 p.m. until 7 p.m. One-shift volunteers may shop at 2 p.m. Volunteers working 2 shifts may shop at 1 p.m. Volunteers working 3 shifts (including one sorting shift) may shop at 12:30 p.m. and receive 75% of their proceeds. You will also receive a guest pass for a friend and the guests can arrive beginning at 4:30 on Sunday. There will be a ½ off pre-sale on Thursday, March 29 from 5 p.m. to 7 p.m. for you and a guest. Volunteers shop the 1/2 off pre-sale at 4 p.m. Double shift volunteers shop the 1/2 off pre-sale at 3 p.m. Three shift volunteers (with one shift being a sorting shift) may shop at 2:30 pm. (YOU MAY NOT SHOP 1/2 OFF UNTIL THE CORRECT TIME: 2:30 for triple shift volunteers; 3 pm for double shift volunteers; 4 pm for single shift volunteers; 5 pm for all consignors and guests. Please present your pass at the register when you arrive.)

Portsmouth: All consignors are welcome to the pre sale on Sunday, April 29 from 3 p.m. until 6 p.m. One-shift volunteers may shop at 2:30 p.m. Volunteers working 2 shifts may shop at 2 p.m. Volunteers working 3 shifts (including one sorting shift) may shop at 1:30 p.m. and receive 75% of their proceeds. You will also receive a guest pass for a friend and the guests can arrive beginning at 4:30 on Sunday. There will be a ½ off pre-sale on Thursday, May 3 from 4 p.m. to 6 p.m. for you and a guest. Volunteers shop the 1/2 off pre-sale at 3:30 p.m. Double shift volunteers shop the 1/2 off pre-sale at 3 p.m. Three shift volunteers (with one shift being a sorting shift) may shop at 2:30 pm. (YOU MAY NOT SHOP 1/2 OFF UNTIL THE CORRECT TIME: 2:30 pm for triple shift volunteers; 3 pm for double shift volunteers; 3:30 pm for single shift volunteers; 4 pm for all consignors and guests. Please present your pass at the register when you arrive.)

Step 6: Your Money & Pick Up

Ashland: Pick up your checks, along with any unsold items on **Wednesday, February 22 from 10 a.m. to 6 p.m.** All items not picked up will be donated unless other arrangements are made.

Teays Valley: Pick up your checks, along with any unsold items on **Wednesday, March 14 from 10 a.m. to 6 p.m.** All items not picked up will be donated unless other arrangements are made.

Huntington: Pick up your checks, along with any unsold items on **Monday, April 2 from 10 a.m. to 6 p.m.** All items not picked up will be donated unless other arrangements are made.

Portsmouth: Pick up your checks, along with any unsold items on **Wednesday, May 2 from 10 a.m. to 6 p.m.** All items not picked up will be donated unless other arrangements are made.

Consignor Policy and Information

- Participants receive 70% of the sales price less a \$8 fee.
- The consignors presale is for participants who bring at least 10 accepted items or a large item, such as furniture.
- Kids Sale will not be held responsible for any damage caused by fire, flood, or any other unforeseen circumstance.